



## **SUMMER PROGRAM DIRECTOR**

### **Job Information:**

- Planning and Leading a 6 week Summer Day Camp for kids and youth from Toronto Community Housing neighborhoods (for more information on our ministry, see: [www.urbanpromise.com](http://www.urbanpromise.com))
- Positions available in Rexdale (Etobicoke) and Cataraqui (Scarborough)
- 8 Weeks (35 hrs/week) - Monday to Friday
  - 9 am to 5 pm (hours are subject to shift slightly)
  - Mandatory overnight training retreat

### **Requirements:**

- High School Diploma Completed
- Strong personal relationship and love for Jesus & His mission
- Heart for serving underprivileged communities
- Heart for working with kids and youth
- Experience running day camps & working with kids preferred

### **Responsibilities:**

- Planning and Preparing
  - Responsible for planning daycamp program for approximately 50 children between the ages of 5-14
  - Create a daily schedule that incorporates all the necessary components of a fun, creativity, and safe in person daycamp
  - Responsibilities in administrative process, including Child Registration, Promotion of Camp, and Contacting Parents.
- Daily Camp Responsibilities
  - Scheduling responsibilities for leaders, as well as overseeing its completion before, during, and after camp
  - Overseeing the flow of camp and ensuring that all leaders are aware of their responsibilities and staying on task
- Leading the Team
  - To care for and support the team as a teacher, coach, and spiritual mentor
  - To provide support and accountability to individual leaders during camp
- Leading the Children
  - To care for and support the children in program, exemplifying the love of Christ in action and conversation
  - To encourage and uplift the children; affirming them in their gifts and challenging in their weaknesses as to reach their fullest potential

**If you are interested, fill out an application at <https://urbanpromise.com/join-our-team/> or contact [info@urbanpromise.com](mailto:info@urbanpromise.com) for more information.**

**DEADLINE FOR APPLICATIONS IS: April 17, 2023**